



CHRIST THE KING *School*

A COMMUNITY *uniting* school, family, and faith

Application Checklist

Please use this checklist to ensure the completeness of your application to Christ the King School (CKS). The deadline for the Online Application is January 31. All Supplemental Forms are due by February 15.

- Complete and submit the Online Application by January 31.
- Pay the Application Fee of \$135.00.
- Submit/upload the following documents with the application:
 - Birth Certificate (copy acceptable)
 - Immunization Certificate (form 3231)
 - Baptismal Certificate (copy acceptable, Catholic applicants)
 - If baptized at the Cathedral of Christ the King, go to CathedralCTK.com/ request to order your certificate. If not, your request should be made to your student's baptismal location.
 - Student Headshot
- Submit the Parish Verification Form (Catholic applicants) to your parish. Cathedral of Christ the King parishioners may email the form to tcarr@ctking.com.
- Submit the appropriate Student Evaluation Form(s) to your current teacher(s). We ask that teachers complete these forms after December 1 to have time to get to know your child. Links to send teachers are included in online application.
 - Kindergarten Evaluation Form
 - Lower School Evaluation Form (grades 1-5)
 - Middle School Language Arts Evaluation Form (grades 6-7)
 - Middle School Math Evaluation Form (grades 6-7)
- Submit the Release of Records Form to your current school (grades 1-7). Your school may email the records to admissions@christking.org.
- If applicable, submit to admissions@christking.org any Educational or Psychological Evaluations.

Completed online application along with all supporting documents and the application fee must be received before consideration for acceptance.

Christ the King School

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